

SEPO ANNUAL MEETING AGENDA
Tuesday, February 21, 2023 @ 1 PM
“Hybrid” Meeting: Retzlaff Hall & Google Meet

You can log into Google Meet at **12:45 PM** for the **1 PM** meeting / **2:45 PM** for the **3 PM** meeting
with this link: <https://meet.google.com/vbc-posz-spm>

- 1) **Call to Order (1 PM) –**
- 2) **Google Meet Recording –** *Announce this meeting is being recorded via Google Meet.*
- 3) **SEPO Board Roll Call (1 PM) –**

Share Nelson	Lenore Combs	Mark Owen
Larry Keller	Beth Parrish	
Jean Burgoine	Randy Davis	
- 4) **Verify the Shareholder Meeting Notice and the Election Materials were made available to the community in the required timeframe.**
- 5) **Board Members Consideration / Adoption of any Amendments to the posted Agenda.**
- 6) **Election Committee Chairperson Announcements –**
 - a. If a quorum has been reached.
 - b. The number of the quorum.
- 7) **Board President Announcements (if a quorum has been reached) –**
 - a. Declare a Quorum.
 - b. Declare Balloting is Complete.
 - c. Recess the meeting so the Election Committee can count Ballots.
 - d. The meeting will reconvene at 3 PM.
 - e. Google Meet recording is being stopped and Google Meet session is ending.
- 8) **Call to Order (3 PM) –**
- 9) **Google Meet Recording –** *Announce this meeting continuation is being recorded via Google Meet.*
- 10) **SEPO Board Roll Call – (3 PM)**

Share Nelson	Lenore Combs	Mark Owen
Larry Keller	Beth Parrish	
Jean Burgoine	Randy Davis	
- 11) **Pledge of Allegiance –**
- 12) **Memorials –** To those who have passed since the last Annual meeting.
- 13) **Election Committee Chairperson (Marlene Hall) –**
 - a. Thank Election Committee and introduce members.
 - b. Report election results –
 - i. Board Candidates –
 1. Number of votes for each.
 2. Announce names of elected 2023 Board members.
 - ii. SEPO Rules amendments –

1. Read each one.
2. Announce if it passed or not and the voting numbers.

14) Elected 2023 Board members – Join the 2022 Board at the Board table.

15) Review and consideration of approving the meeting minutes, as presented to the Board, from the:
February 7, 2022 Board meeting (Regular) –

https://2851bf60-6e92-4440-b098-0166b6640e11.usrfiles.com/uqd/2851bf_1a12862c62f845a1a5504c6722d85fd7.pdf

16) Reading of Minutes of last Annual Meeting (2022) –

- a. **1 PM:** https://2851bf60-6e92-4440-b098-0166b6640e11.usrfiles.com/uqd/2851bf_7d439ebab3854f328f3bf9a95456f63b.pdf
- b. **3 PM:** https://2851bf60-6e92-4440-b098-0166b6640e11.usrfiles.com/uqd/2851bf_c9f22dbf1f3e43d0987d09343a4df7a9.pdf

17) TX Law – Explain changes to SEPO Rules.

- a. Bylaws
- b. Covenants

18) Ballots – How the ‘approved’ ballots affect the SEPO Community.

19) DIRECTORS REPORTS (Yearend) –

- a. **Randy Davis** – *Golf Course*
- b. **Jean Burgoine** – *(Common Grounds/Maint. Area 1) SEPO Buildings*
- c. **Larry Keller** – *(Common Grounds/Maint. Area 2) Streets, Drainage & Irrigation Ditches, Texas Ave*
- d. **Lenore Combs** – *(Common Grounds/Maint. Area 3) Storage & Shop Area, Tennis/Shuffleboard*
- e. **Mark Owen** – *Treasurer - Financial Status / Reports*
- f. **Beth Parrish** – *Secretary & Governing Documents*
- g. **Share Nelson** – *President*

20) OTHER REPORTS AND INFORMATION –

- a. **Architectural Control Committee (ACC)** – Yearend report.
- b. **Good Neighbor Day Golf Tournament (GNDGT)** – Updates/Announcements.
- c. **Neighborhood Watch**
- d. **Women's Club**
- e. **Other Reports and Announcements**

21) Swearing-in ceremony of elected 2023 Board members.

All 2023 elected Board members are sworn in and sign the ‘Oath of Office’ document.

22) ADJOURNMENT –

- a. Motion & Vote to Adjourn.
- b. Announce time of Adjournment.
- c. Stop Google Meet recording.
- d. Stop Google Meet session.